Approved

Minutes of the Recreation and Parks Advisory Board Meeting

May 12, 2011

The first meeting of the Recreation and Parks Advisory Board was convened at 7:10 pm on May 12, 2011 in the Craft Room of the Recreation Center with Josh Collins, Recreation and Parks Director presiding.

Roll Call

Each member was asked to give a short bio as a means of introduction. Members present included: Sherith Colverson, Bob Cushman, Bridgette Ellis, Allen Eubanks, Gerry Palau, Laurel Patrick, Lou Rabinowitz, Dan Robbins and Cathy Toth. Also present were City Manager- Mark Watson, City Attorney- Ken Krushenski, Community Development Director- Kathryn Baldwin and City Council member Ellen Smith.

Legal Aspects of the Board

The City Attorney reviewed material that had been distributed earlier to Board members regarding Code of Ethics Ordinance/Gift Policy, MTAS – Open Meetings in Tn. dated 01-08-2008, Opinion from the Comptroller of the Treasury/ Office of Open Records and a Presentation from the Comptroller of the Treasury/ Office of Open Records. Several members asked questions and gave “what if” examples. Mr. Krushenski stressed the importance of limiting discussions to Board meetings.

Overview of Board Duties/Responsibilities/Priorities

The City Manager discussed the Ordinance that created the Board and the duties that have been assigned. He reviewed his priorities for the Waterfront and discussed the donation for a picnic pavilion. The Board’s focus for the next few months will be developing a theme for the waterfront and placement of the pavilion. The Manager requested a list of the top five priorities for each member. The Board discussed sending a thank you letter to those that were not elected to the Board in an effort to keep them engaged in future activities.

Establish a Regular Meeting Date and Time

The Board will hold its regular meeting on the second Thursday of each month at 7 pm in the Recreation Center. The Board also set aside the fourth Thursday for the next three months as a non-voting work session.

The meeting adjourned at 9:25 pm.