

Approved

## Minutes of the Recreation and Parks Advisory Board Meeting

May 12, 2011

The first meeting of the Recreation and Parks Advisory Board was convened at 7:10 pm on May 12, 2011 in the Craft Room of the Recreation Center with Josh Collins, Recreation and Parks Director presiding.

### Roll Call

Each member was asked to give a short bio as a means of introduction. Members present included: Sherith Colverson, Bob Cushman, Bridgette Ellis, Allen Eubanks, Gerry Palau, Laurel Patrick, Lou Rabinowitz, Dan Robbins and Cathy Toth. Also present were City Manager- Mark Watson, City Attorney- Ken Krushenski, Community Development Director- Kathryn Baldwin and City Council member Ellen Smith.

### Legal Aspects of the Board

The City Attorney reviewed material that had been distributed earlier to Board members regarding Code of Ethics Ordinance/Gift Policy, MTAS – Open Meetings in Tn. dated 01-08-2008, Opinion from the Comptroller of the Treasury/ Office of Open Records and a Presentation from the Comptroller of the Treasury/ Office of Open Records. Several members asked questions and gave “what if” examples. Mr. Krushenski stressed the importance of limiting discussions to Board meetings.

### Overview of Board Duties/Responsibilities/Priorities

The City Manager discussed the Ordinance that created the Board and the duties that have been assigned. He reviewed his priorities for the Waterfront and discussed the donation for a picnic pavilion. The Board’s focus for the next few months will be developing a theme for the waterfront and placement of the pavilion. The Manager requested a list of the top five priorities for each member. The Board discussed sending a thank you letter to those that were not elected to the Board in an effort to keep them engaged in future activities.

### Establish a Regular Meeting Date and Time

The Board will hold its regular meeting on the second Thursday of each month at 7 pm in the Recreation Center. The Board also set aside the fourth Thursday for the next three months as a non-voting work session.

The meeting adjourned at 9:25 pm.