

APPROVED

Minutes of the Recreation and Parks Advisory Board Meeting

May 8, 2014 Regular Meeting

The May 8, 2014 Regular Meeting of the Recreation and Parks Advisory Board was convened at 7:05pm in the Social Room of the Recreation Center with Alan Tatum, Chair presiding.

Roll Call

Members present at roll call: Steve Dittner, Fay Martin, Dan Robbins, Alan Tatum and Cathy Toth. Members absent: Naomi Asher and Ray Garrett.

Approval of the April 10, 2014 Meeting Minutes

A motion to approve the minutes for April 10, 2014 meeting was made by Fay Martin and seconded by Cathy Toth. The minutes were approved by a 5-0 vote.

Appearance and Citizen Comments

No one appeared before the Board.

Committee Reports

Staff Presentation- Matt Reedy

Matt discussed his role within the Recreation and Parks Department and his assigned projects. While overseeing the Youth Advisory Board activities is his primary responsibility, he also coordinates City support for numerous runs, walks and other special events (see attached). He serves as the Department's ADA Coordinator on upgrades to playgrounds, athletic facilities and parks. Steve Dittner asked about the Playful City Designation and its value to Oak Ridge. Josh Collins responded by pointing out the health benefits associated with promoting outdoor activities for children and the "No Child Left Inside" initiative.

Bike/Ped Committee- Ray Garrett

No Report.

Community Funding Opportunities Committee- Naomi Asher

No Report

Long-term Strategy/Needs Assessment Committee – Alan Tatum

Alan requested copies of the Department's ADA Transition Plan to assist with evaluating long term needs for the Department.

Waterfront Redevelopment Master Planning Committee

No Report.

### Unfinished Business

#### Agenda Format Changes

Josh Collins discussed several proposed agenda changes that were suggested by Board members (see attached). Changes included a Staff Presentation, replacing Committee Reports with Board Work Plan, adding a section for Updates and Observations (non- action items) and a section for Future Agenda items. The Board decided to move the Director's Report up in the agenda to allow more time for discussion. Dan Robbins made a motion to approve the agenda format changes. The motion was seconded by Cathy Toth. The motion passed 5-0.

#### June Meeting

The June meeting was moved to June 19.

### New Business

No New Business

### Director's Report

#### School Swap Off Agreement

Josh Collins briefly discussed the Swap Off Agreement between the Recreation and Park Department and Oak Ridge Schools. The agreement gives Oak Ridge Schools priority use of City facilities and gives the City priority use of School facilities. Josh gave examples of how the agreement works at the indoor pool, athletic fields and gyms. For example when Oak Ridge high School swim team uses the Civic Center Pool for a swim meet, the school is not charged for pool time but will be charged for lifeguards. The agreement eliminates the need for duplicate facilities and sending rental payments. School usage of City facilities exceeds City usage of School facilities.

#### Secret City Festival

Josh distributed copies of the Festival placemats to the Board. These placemats are made available to the fast food restaurants in Oak Ridge. Alan Tatum requested QR Codes be added to the placemat for next year. Josh also invited Board members to help drive courtesy carts during the Festival.

Steve Dittner made a motion to adjourn and Fay Martin seconded the motion. The meeting was adjourned at 8:31.

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