

Indoor Yard Sale Vendor Information

1. Indoor Yard Sale is from 8AM – 1PM on July 11th, 2026
2. Vendors may begin bringing items into the gym no earlier than 6:30AM on the day of the event only
 - All unloading must be done by 8AM. If you know your table number, there is no need to check in with staff
 - If you do not know your table number, please ask Recreation Center staff for assistance
 - All items must be removed from the building and vehicles moved away from sidewalk by 3PM
3. Vendor spaces are 8' x 8' and cost \$15.00 each
 - Each space includes one (1) 8' table and two (2) chairs at no additional charge
 - No sharing spaces with other vendors
 - Vendor is responsible for providing their own table cover
 - Vendor will be charged for any damages made to tables, chairs, or gym floor
4. Limit of 2 spaces per individual/immediate family member
 - No special location requests
5. Vendors may bring their own tables and chairs, but these must fit in their assigned space
 - Self-provided tables/chairs must have protective coverings on legs to prevent damage to gym floor
 - Large/heavy items will not be allowed in the gym; secured, limited outdoor storage (uncovered) space available
 - Vendors may have pictures of large/heavy items posted at their table
 - Large items must be added as a note when you register and must be approved by Recreation Center staff

- Large items may be left in vehicles/at vendor's home for sale at a later date, so long as picture of item is provided
6. **Do not leave your vehicle unattended while loading/unloading your items**
 7. **Do not leave your space unattended during event**
 8. Permanent parking on grass, sidewalk, or turn-around by the flag pole **is prohibited**
 - We ask that vendors park at the far end either parking lot, if possible, to allow closer parking for customers/attendees
 - Vendors may park next to the sidewalk while loading/unloading their vehicle, but must move to the parking lot upon completion
 9. A shared table with electric outlets will be available for vendors/customers to check items to make sure they work
 10. Standard restrooms are available and located in the gym; accessible/family restrooms are located near the front desk
 11. No boxes, goods, or trash should be left behind when you leave; please clean your area and put trash in the **blue dumpster** located in the Recreation Center parking lot
 - Please **do not** put trash inside of the recycling containers
 12. Vendors may register online and registration payments may be done with cash, check, or card

Indoor Yard Sale Vendor Rules

- No resellers, retailers, antiquers, crafters, new items, or items created specifically for sale are allowed
- The Indoor Yard Sale is for the general public who:
 - do not do business crafting and selling items (either online or in-person)
 - do not fit the definition of requiring a business license
- Vendors **may not** use amplifiers to sell their wares (i.e. – speakers, megaphones, etc.)
- The City of Oak Ridge is not responsible for lost, stolen, or damaged items or any injuries that occur on City property
- The City of Oak Ridge Recreation and Parks Department oversees the Indoor Yard Sale and has the authority to cancel a sale or ask a vendor to leave for any reason and without refund
- The following items **may not** be sold at the Indoor Yard Sale:
 - Pornographic or Explicit Materials
 - Drug Paraphernalia
 - Fireworks
 - Animals
 - Tasers
 - Firearms
 - Food or Drink
 - Dirty or Hazardous Items
 - Items deemed inappropriate by Recreation Center staff
- Vendors are allowed to take any form of payment they wish
 - If you plan to take cash, please make sure you bring enough bills/coins to make change for your customers; Recreation Center staff **will not** be able to provide these for you and there is no ATM in the building