

Solway Dog Park Meeting Minutes

Meeting date: Friday, October 23rd at 3:00 p.m.

Agenda (30 Min Meeting)

Team Members: Rob Beard; Maddox Beaty; Chloe Chase; Connor Davis; Molly Hanna

Invitees: Jon Hetrick; Claire Beale; Brad Salisbury; Kelly Vu

Attendance: Jon Hetrick, Dr. Jennifer Retherford, Brad Salisbury, and Team Members
(others tbc)

Meeting Minutes Taken by: Connor Davis

Welcome & Present Forum Theme (0:00-0:05)

Member + Team

Discuss Forum Purpose (0:05-0:25)

Member + Team

1. Explain forum stipulations
 - a. Audience
 - i. Dog park users
 - ii. General Public
 - iii. Hosting in a dog park will connect park users to the forum to have meaningful conversations about the features of the proposed park.
 - b. Dates
 - i. Sat 31st farmers market
 - ii. Sun 1st at Solway park
 - iii. Sun 1st online
 - iv. The Forum will be hosted on Sunday the 1st at Big Turtle Park at 4:00pm. The team will set up a tent with visuals to attract dog park users.
2. Purpose and Plan

- a. **Forum I: The purpose of our project forum is to engage dog owners in discussion about their experiences, needs, and concerns related to dog park design so that their firsthand knowledge can inform and improve our team's schematic design decisions.**
- b. **Forum II: The purpose of our forum II is to present the team's preliminary design concepts for Solway Dog Park. We want to gather feedback from dog owners on whether these concepts reflect the needs and concerns the users have.**
- c. **The mentor and client explicitly approved of Forum II and suggested to host at a dog park in oak ridge to visually show design ideas for the "upcoming" Solway Dog Park.**

Administrative & Next Steps (0:25-0:30)

Member + Team

1. Next Steps

a. Discuss timeline on

- i. **Advertisement- an advertisement will be sent for approval by Sunday.**
- ii. **Forum date/time: November 1st at Big Turtle Dog Park at 4:00pm**
- iii. **Schedule of events**
- iv. **Venue**
- v. **Visuals**
 - 1. **video**
- vi. **Structured presentation**